



Inspiring all girls  
to be strong,  
smart, and bold

## **Girls Incorporated of Greater Lowell**

220 Worthen Street, Lowell

### **OUTREACH PROGRAM EDUCATOR**

Qualifications: Must be at least age 18 with a high school diploma. Experience facilitating groups and working with school-age children in a professional environment preferred.

Must have available, dependable transportation and be comfortable traveling to schools and community organizations in Lowell, Billerica, Chelmsford, Dracut, Dunstable, Groton, Lowell, Pepperell, Tewksbury, Tyngsboro and Westford. Occasionally the Outreach program extends to areas beyond Greater Lowell under certain circumstances; in the past these have included Lawrence and Methuen. (Note: personal vehicle mileage is reimbursed)

Dates and Hours: 1:30/ 2 pm till 6:00 pm, Monday through Friday, late August through late June, on days when Lowell Public Schools (LPS) are in session. Addition hours (e.g. 8:30 am- 4:30 pm, 10 am – 6 pm) available during school vacation weeks and LPS half-days.

Description: Plan and lead hands-on educational activities for girls ages 5 to 12 and/ or 13 to 18 in after school Outreach Program. Activities are designed for small groups (average 10 to 13 girls) and are based on the Girls Inc. curriculum and the Activity Leaders interests and skills. Staff will act as positive role models and mentor figures, helping the girls with constructive conflict resolution skills and help children in times of misbehavior. Staff will also reinforce and reward positive choices and healthy behavior.

Additional duties: Represent Girls Incorporated at local schools and at community sponsored events. Attend staff meetings and agency trainings (e.g. CPR/ First Aid, EEC trainings, etc.).

Rate of Pay: \$13.50 to \$15.50 per hour based on experience and certifications.

To Apply: Send cover letter and resume to:

**Girls Incorporated of Greater Lowell**  
**Attn: Tracy Reilly-Ingersoll, Executive Director**  
**220 Worthen St.**  
**Lowell, MA 01852**  
**e-mail: [tingersoll@girlsinclowell.org](mailto:tingersoll@girlsinclowell.org)**  
**Phone 978-458-6529 x103**